



Graduate Student Service Center  
 534 Goodell Building  
 University of Massachusetts Amherst  
 Amherst MA 01003-9333

**Request for Transfer of Graduate Course Credit  
 Taken as an Undergraduate Student  
 Toward the Master's Degree Program**

Name: \_\_\_\_\_ Student number: \_\_\_\_\_

Graduate degree program: \_\_\_\_\_

Undergraduate degree program: \_\_\_\_\_

The following credits were not used as a requirement for the bachelor's degree program for the above-named student at the University of Massachusetts Amherst and may be applied toward their master's degree program:

Dept.	Course#	Course Title	Credits	Grade	Sem/Year

Approvals:

1. \_\_\_\_\_ Date \_\_\_\_\_  
 Undergraduate Major Advisor (or Undergraduate Program Director)
2. \_\_\_\_\_ Date \_\_\_\_\_  
 School/College Academic Dean
3. \_\_\_\_\_ Date \_\_\_\_\_  
 Commonwealth College Advisor (if applicable)
4. \_\_\_\_\_ Date \_\_\_\_\_  
 Undergraduate Registrar

Please transfer these credits to the student's master's degree program:

\_\_\_\_\_  
 Graduate Program Director Date

\_\_\_\_\_  
 Advisor (College of Education only) Date

Graduate School Use (52209): Admit Term: _____ Program: _____ Plan: _____ Processed: _____
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*Return completed form to the address above. For questions, please call the Graduate Student Service Center (413) 545-0722.*